



CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE FORT WAYNE CAMPUS

Monthly Meeting Minutes
July 17, 2018
Opened 1:34 pm
Closed 2:36 pm

MEMBERS PRESENT: J. Bacon, T. Clark, C. Hall, M. Helmsing, S. Osmanovic, J. Martinez, F. Rosales

ABSENT: L. Ambrose, R. Boyd, J. Miller, L. Dutrieux, S. King, T. Luce

CALL TO ORDER: J. Bacon called the meeting at 1:34pm.

APPROVAL OF MINUTES: Approval of June 2018 minutes; all in favor.

CSSAC ADVISOR'S NOTES: Melissa Helmsing gave an update on how the budget accounts will be handled going forward. Some name changes were done on the account names but we will now have three separate accounts for CSSAC to work from and APSAC will have the same three accounts

Discussion was had on what should be purchased and which account should be used for making certain purchases by the committee

We will be starting from a zero balance on the foundation account and will need to organize how money will be transferred or raised to fund this account in particular

NEW BUSINESS:

- **Bridge Question 1: Is Jimmy John's, Tim Horton's & CVS considered part of Purdue Fort Wayne Campus? If so, could our staff and employees, including those with paid lunch breaks be allowed to travel over there and bring food back? Since there is an additional delivery fee when they bring food on Campus is there another alternative when Aramark is not available?**
Answer: Yes, These places are considered a part of Purdue Fort Wayne Campus, and therefore, they can be visited by staff for lunch. Please check with your supervisor before leaving
- **Bridge Question 2:** This was a question regarding staff parking again in the old round about in front of Kettler Hall and we are still waiting on an answer

Upcoming Elections for CSSAC Officers and 2 general CSSAC committee positions will need to be held soon. Joshua Bacon will send out an email to take names for the officer positions.

TREASURE'S REPORT

S. Osmanovic gave a balance of accounts and explained how the new costing system will be used in CSSAC

COMMITTEE REPORTS:

Committees were suspended for Summer Break

WL CSSAC Meeting Notes: Discussed were allowing WL staff more opportunities for professional development. Examples were given from different members regarding other staff members who are not given permission for opportunities to attend this types of programs. It was suggested that employees can explore online courses and tutorials through Lynda, a program available to all employees.

Other Topics discussed:

- 1) If an individual reaches a pay rate that is considered “too much” by Administration, does this increase the chances of being let go?
- 2) Some Service members were worried about the possibility that their responsibilities or departments will be outsourced on the WL Campus
- 3) APSAC & CSSAC qualifying members are eligible for education grants from an available account on WL Campus totaling approx. \$21,500.00
- 4) It was confirmed that credits earned from Purdue Global do not transfer to Purdue University

UNIVERSITY COMMITTEE REPORTS:

Committees were suspended for Summer Break

CSSAC “THE BRIDGE”
Question/Suggestion:
Name (Optional):
Campus Address (Optional):

Send BRIDGE questions to Tanner Clarke, KT 145 1-5706, Josh Bacon LA 153 1-6019. An electronic version of this form is available on the CSSAC web site at:
<http://www.ipfw.edu/committees/cssac/contact-us/bridge-questions.html>

IPFW CSSAC home page address:

<http://www.ipfw.edu/committees/cssac/>

West Lafayette CSSAC home page address: <http://www.purdue.edu/hr/cssac/Welcome.html>